

## Haverford High School PTSA

<http://www.hhsptsa.org/>

**Meeting Called By:** 7:04PM Meg Hagenbuch

**Type of Meeting:** November 2010 PTSA

### Opening

Meg Hagenbuch & Vanessa Christman

Meeting was called to order.

### Approval of Minutes

Mary Spada

October minutes were approved.

### Administrative Report

Dr. Jeff Nesbitt, Principal

- Busy Month. Great sports seasons, especially boys' and girls' cross country and girls' field hockey. Impact testing good—every athlete regardless of sport. Trainers will keep track of all concussions. Mary Lazar Brain STEPS mandate—PA will come to schools and integrate back in classroom.
- At the December 2 school board meeting, the course selection book will be approved.
- 16 seniors were selected to enter the 2011 National Merit Scholarship Program, 4 as semi-finalists
- The Tri-M Music Honor Society will present a concert on Nov. 18
- Dr. Nesbitt discussed future changes involving IEP support and the math program. The school is also considering making the graduation requirement for science 4 years.
- The first issuance of paperless report cards went well. Honor roll was not noted on the electronic reports; Dr. Nesbitt will decide how to announce or note first quarter honor roll in the next few days.
- A suicide prevention program was launched through the advisory system and included a special event 11/16.

Lauren Hopkins, HHS Faculty, for Ms. Zeoli, who is on maternity leave

### Faculty Report

- Homecoming is approaching, with the traditional homeroom door-decorating contest. This year's theme is "Through the Years."
- Homecoming week events are as follows:
  - Monday, November 22, 2010 Pajama Day
  - Tuesday, November 23, 2010 Bon Fire/PowderPuff Football
  - Wednesday, November 24, 2010 Pep Rally and Homecoming Dance
  - Thursday, November 25, 2010 THANKSGIVING - NO SCHOOL - Football @ Upper Darby HS
    - Question from Jenn McNicholas: Can we sell carnations at the dance to benefit the BLAST?
- 11/24 = Hugh O'Brien Youth Foundation applications due
- Check the College and Career Bulletin (under Counseling on the HHS website) for dates on other opportunities. (In 2011, this will be available through Naviance)

## Officer's Reports

### Officers

- **TREASURER'S REPORT (JACKIE PETRAGNANI)**
  - Jackie was absent. (Note: November report was sent to Co-Presidents via email that week. However, it was not reviewed at this meeting. It will be appended to these minutes.)
- **VICE PRESIDENT & MEMBERSHIP CHAIR (MARY SPADA)**
  - Mary was absent; it was reported that Mary will keep the list of paid members and will add members on an ongoing basis if people request membership/directories.
  - Question: When will checks be cashed? Officers responded that Jackie has a system for depositing checks and that we will remind her of people's concern for timeliness in this matter
- **RECORDING SECRETARY (STILL NEEDED!)**
  - This position is still open! The Recording Secretary is responsible for taking minutes at each meeting, transcribing them and providing copies for each meeting. Any changes need to be completed before they are approved and then finally posted to the website.
- **CORRESPONDING SECRETARY (DONNA SHELLE)**
  - Donna was absent.
- **CO-PRESIDENTS (MEG HAGENBUCH & VANESSA CHRISTMAN)**
  - Thank you to the volunteers who assembled and distributed the directory
  - Note that Dr. Nesbitt's newsletter includes a section in which PTSA-like questions are raised and answered. To date: What is the late bus? What is the BLAST? Upcoming: Is the directory still a worthwhile tool?

## Committee Reports

- **DIRECTORY (KAREN BRANDON)**
  - Karen intends to create an errata sheet, and it was discussed how to distribute this. It was decided that there would be an announcement on the PTSA website that the errata sheet would be available at the next PTSA meeting.
  - The process for when people communicate that they did not receive a directory was explained:
    - If they say they paid but Mary does not have a label, we respond that the directory was sent to the homeroom (and should have arrived home with the student)
    - If they say they paid, payment is confirmed but the label is still on the sheet, we promptly send them a directory
    - If they say they paid, but there is no record of payment, they can pay now and receive a directory.
  - The possibility of putting the directory on a CD in the future was discussed. It might cost a little money and more hands-on time to create the CDs, but PTSA volunteers would have more control and would not be at the mercy of those printing the directory.
  - The suggestion was made that future directories include teacher email addresses.
  - Using PTO Manager, the software used by the Middle School PTO, is advised.
  - Also advised is for the Officers to meet in the summer to begin the process, which did not happen this summer.
- **PTSA EDUCATION GRANT (KELLY DISANTO)**
  - Kelly was absent.
- **STAFF APPRECIATION LUNCHEON (LAVINIA PRITCHETT / KATRINA COLEMAN)**
  - Lavinia and Katrina were absent.

- **VOLUNTEER COORDINATOR (MARY SPADA)**
  - Vanessa will confirm with Mary that she has sent (and will continue to send, if more come in) names of volunteers to chairs of BLAST, luncheon, etc.
- **IDC REPRESENTATIVE (GIRIJA NAGASWAMI)**
  - Changes to the seminar program, based on a survey, were discussed.
  - The matter of instructional time vs. preparation for exams (e.g., Keystone) was discussed.
  - It was noted that this is expected to be another tight year.
  - The next meeting will be 11/30.
- **B.L.A.S.T. (JENN MCNICHOLAS)**
  - Jenn reported that the recent open house went well. Things are moving along, but Jen reiterated that she could use help—a co-chair would be awesome! Volunteers are needed to step up and take chair positions.
- **WEB SITE (MIKE STEIN)**
  - Mike was absent.

## Old Business

- **CO-CHAIR FOR B.L.A.S.T.**
  - Mentioned there is a need for a co-chair!! We have a great event and want to continue this event!!!
- **RECORDING SECRETARY NEEDED**
  - As mentioned earlier, Mary has taken a new position on PTSA. We are in NEED of a recording secretary.
- **CAR SHOW (CHRISTINE POTTER)**
  - Christine was absent but emailed the following report:  
“I have had a few conversations with Mark Capriotti with regards to what they have done in the past. I had to do some of my own digging and am in the process of getting things anchored with the date, forms and approvals from the school and township. Then I have to go from there as far as the other resources, etc.”

## New Business

- **FROM THE FLOOR**

**Meeting Adjourned at 8:15 PM**